



Date:

Dear Parent of

[school name] Elementary School is committed to ensuring that each child makes significant academic progress. To do this, we continuously review information that tells us how each child is progressing. We track each student's achievement in reading with care.

Teacher teams regularly review academic, behavior and attendance information, and use that data to decide which students are doing well with core classroom instruction, which students need supplemental instruction, and which students need intensive instruction. The key idea is to make changes whenever our current instruction is not working for a child.

Based on recent assessments, the teacher team believes that your child would benefit from additional reading instruction. Therefore, we are placing your child in a reading intervention group. This is additional support, and your child's progress will be monitored on a regular basis.

If you have any questions or would like to schedule a meeting, please do not hesitate to contact me.

Sincerely,

IMPORTANT NOTICE REGARDING SPECIAL EDUCATION: Sometimes students experience substantial ongoing difficulties in school as the result of disabilities. If the school team or your child's teacher(s) have this concern, they will contact you to discuss it. If you are concerned that your child may have a disability and is in need of special education services, please contact the school principal.

Excellence. Every student. Every Day

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